

RESIDENTIAL TENANCY APPLICATION FORM

For processing of your application complete all information, sign in the space provided with relevant 100 Point Identification documents.

Property Details:

Address: _____
Suburb: _____
Lease Term: _____ Years _____ Months
Occupation Date: _____
Number of Applicants: _____ Adults _____ Child

Emergency Contact:

Name & Surname: _____
Relationship: _____ Tel: _____
Address: _____
Password: _____

If Student:

Place of study: _____
Course being taken: _____
Course Length: _____
Enrolment Number: _____
Campus Contact: _____ Ph _____
Campus Co-ordinator _____ Ph _____
Parents address overseas _____

Applicant History:

How long have you lived at current address? _____
Current Landlord: _____
Phone: _____ Fax: _____
Rent paid: _____ per week/month Term: _____
Reason for Leaving: _____
Ledger included: Yes / No
Previous Address: _____
Landlord: _____
Rent paid: _____ per week/month Term: _____
Reason for leaving: _____

Personal Details:

Title: _____ First Name: _____ Initial: _____
Surname: _____
Date of Birth: _____ / _____ / _____ Age: _____
Tel (H) _____ (M) _____
E-mail: _____
Current Address: _____

Employment Details:

Occupation: _____
Employers Name: _____
Address: _____
Phone: _____ Length of employment: _____
Net Income: \$ _____ per week / month / annum

Social Security Benefits & Other Information:

Type: _____ \$ _____ per week/month
Car Registration: _____
Drivers License Number: _____
Passport Number: _____ Country _____
Pension Type: _____
Previous Employer: _____ Ph _____
Do you have Pets: _____ Specify: _____
Pet Registration Papers: Yes / No

Referees:

Name: _____
Relationship: _____ Occupation: _____
Phone: _____ Mobile: _____
Name: _____
Relationship: _____ Occupation: _____
Phone: _____ Mobile: _____

Payment Details:

Rent: \$ _____ Deposit: \$ _____ Bond \$ _____

100 Point Identification Check

Drivers Licence	40	Vehicle Registration Certificate	20
Passport	40	Bank Statement	20
Other Photo ID	20	Telephone Account	20
Current Wage Advice	30	Electricity Account	20
Previous Tenancy Reference	20	Gas Account	20

Declaration:

I acknowledge that this is an application to lease this property and that my application is subject to the owners approval and the availability of the premise on the due date. I hereby offer to rent the property from the owner under a lease to be prepared by the Agent pursuant to the Residential Tenancies Act 1997.

I acknowledge that I will be required to pay rental in advance and a rental bond, and that this application is subject to approval from the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain details of my credit worthiness from the owner or agent of my current or previous residence, my personal referees, any record, listing or database of defaults by tenants. If I default to any person whom the Agent reasonably considers has an interest receiving such information.

Signed: _____ Date: _____